



Donations & Sponsorship Policy

Mission Statement

The Confederated Tribes of the Warm Springs Reservation of Oregon and Indian Head Casino are dedicated to making a positive and rewarding difference in the lives of the Warm Springs community members and its surrounding areas. Our goal is to provide contribution to Tribal Member Youth and Senior Citizens in the Health, Education, Community Development and the environment.

Guidelines

The budgeted resources are limited, so it is wise to ensure a wide range of support to impact the greatest number of people. The following guidelines help us focus on our contributions.

- ALL REQUEST MUST BE SUBMITTED 30 DAYS PRIOR TO THE EVENT OR DEADLINE DATE
- In-Kind Donations/Sponsorship Request forms shall be filled out completely
- In lieu of cash donations, the committee may consider donating an item and/or IHC comp to be used towards a fundraising raffle for an event which may include team sporting events and/or activities
- Past fulfillment of a donation request does not obligate Indian Head Casino to future donations request from the same organization. It is at the discretion of the IHC Management to reevaluate a donation request, which IHC has contributed to in the past
- Requests must primarily be for events/programs that support the Warm Springs Community and surrounding areas in which we operate and serve
- All donation requests, whether approved or denied, will receive a letter

Sponsorship Guidelines

It is vital that all Sponsorships must enhance Indian Head Casino's image as a high quality gaming establishment. IHC may stipulate conditions and/or advertising that will give the most return on their investment. The following conditions must be agreed to and followed while representing Indian Head Casino:

- Individuals and teams will represent IHC in a courteous, friendly, respectful and hospitable manner during events and/or functions
- If any individual or team is found negligent of the aforementioned conditions, such sponsorship will be terminated
- IHC sponsorships are valid for the length of one event/term/function
- IHC will not sponsor events or individual in the following areas:
 - Groups which seek to influence elections or legislations
 - Organizations for sectarian or religious purposes
 - Institutions that unfairly discriminate against race, ethnic origin, sex, creed or religion



In-Kind Donation/Sponsorship Request

Organization/Individual Name: _____

Contact Name: _____ Phone: _____

Mailing Address: _____
City State Zip Code

Email Address: _____

Event Type: _____ Event Date: _____

*****ATTACH A COPY OF THE FLYER, REGISTRATION, LETTER, ETC.*****

Type of Request: \$_____ Monetary Amount or Playing Cards_____packs

What type of fundraising will you do to assist with your funding or event?

What type of exposure should we receive if approved?

Banner or signage () Event Program or literature () Verbal mention during program ()

Media () What Type: _____

The Indian Head Casino Donations Committee will review requests and forward to IHC Management for approval for In-Kind Donation(s) and Sponsorship(s). **ALL REQUESTS MUST BE SUBMITTED 30 DAYS PRIOR TO EVENT DATE/DEADLINE DATE.**

Signature: _____ Date: _____

- Donations Policy (Mission Statement, Guidelines, and Sponsorship Agreement)
- W-9 Form

OFFICE USE ONLY:

Denied: _____

Approved: _____ Monetary Amount: _____ Gift Basket: _____ Other (specify): _____

Authorized Approved Signature: _____ Date: _____

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.